

ROLE OF INDEPENDENT PERSON – KETTERING BOROUGH COUNCIL

ROLE DESCRIPTION

Responsible to: The Council

Liaison with: Statutory Officer Group including the Chief Executive, Chief Finance Officer and the Monitoring Officer, members of the Standards Advisory Committee, officers and members of the Borough Council and Town and Parish Councillors within the district., other Independent Persons.

1. To assist the Council in promoting high standards of conduct by elected and co-opted members of Kettering Borough Council and town and parish councillors and in particular to uphold the Code of Conduct adopted by the Council and the Seven Principles of Public Office, namely selflessness, honesty, integrity, objectivity, accountability, openness and leadership.
2. To be consulted by the Council through the Statutory Officers' Group and/or the Standards Advisory Committee before it makes a recommendation to Council on an investigated allegation and to be available to attend meetings of the Hearing Panel of the Standards Advisory Committee for this purpose.
3. To be available for consultation by the Statutory Officers' Group and/or the Standards Advisory Committee before a decision is taken as to whether to investigate a complaint or to seek local resolution of the same.
4. To be available for consultation by any elected member, including town and parish councillors, who are the subject of a standards complaint.
5. To develop a sound understanding of the ethical framework as it operates within Kettering Borough Council and its town and parish councils.
6. To participate in training events to develop skills, knowledge and experience and in networks developed for Independent Persons operating inside or outside the Borough Council's area.
7. To attend training events organised and promoted by the Council's Standards Advisory Committee.
8. To act as advocate and ambassador for the Council in promoting ethical behaviour.