**BOROUGH OF KETTERING**

**EAST KETTERING LIAISON FORUM**

**MEETING HELD: 23rd July 2012**

**Present :**

**Core Group :** Cllr Fergus Macdonald (Burton Latimer Town Council) - Chair

Councillor Ursula Jones (Deputy Chair - Cranford PC). Reg Barby (Barton Seagrave Parish Council), Jeff Baynham (Burton Latimer Action Group), Cayti Bilski (Churches Together), County Councillor Robert Civil, Colin Medlycott (Tenants Forum Representative), Stephen Pickard (Cranford Parish Council), Councillor Russell Roberts, Toni Wilkin (Weekley Parish Council), Alan Wordie

**Associate Group :** Councillor Jonathan Bullock (Queen Eleanor and Buccleuch Ward), Councillor Paul Corazzo, Bill Driver (CPRE), Councillor Ruth Groome (Burton Latimer), Councillor Phillip Hollobone, Councillor Christopher Lamb, Councillor Carolyn Maxted

**KBC Officers :** Cath Bicknell (Head of Development Services), Amy NImmo (Committee Administrator)

**NCC Officers :** None

**Members of the Press :** None

**Apologies :** None

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| **REF** | **Issue** | **Response/Action** | **Responsibility** | **Timescale** |
| **12.EKLF.01** | **ELECTION OF CHAIR**  Jeff Baynham proposed and Reg Barby  seconded Fergus MacDonald as Chair. | Fergus Macdonald took the Chair |  |  |
| **12.EKLF.02** | **ELECTION OF DEPUTY CHAIR**  Cayti Bilski proposed and Alan Wordie seconded  Ursual Jones as the Deputy Chair. |  |  |  |
| **12.EKLF.03** | **NOTES OF MEETING HELD ON 12 APRIL 2011**  The notes of the last meeting held on 12TH April  2011 were agreed as a true record of the  meeting. |  |  |  |
| **12.EKLF.04** | **MATTERS ARISING FROM THE NOTES OF**  **THE LAST MEETING**  None. |  |  |  |
| **12.EKLF.05** | **MEMORANDUM OF UNDERSTANDING AND**  **PLANNING PERFORMANCE AGREEMENT**  A draft programme of the East Kettering Liaison  Forum and Planning Committee dates for  2012/12 was circulated at the meeting, which also  outlined what would be discussed at each  meeting. | It was agreed that a letter would be  circulated to members of the forum  following the meeting to confirm dates. | Democratic  Services |  |
| **12.EKLF.06** | **TIMEFRAME FOR PRE-DESIGN CODE**  **CONDITIONS**  A table was circulated to members of the forum  which outlined approximate timings for the  complex arrangement of conditions to be  achieved over the coming year.  It also showed the programme of discharge of  conditions and delivering of consent. |  |  |  |
| **12.EKLF.07** | **GREEN INFRASTRUCTURE AND OPEN**  **SPACE AND DESIGN CODE**  Joanne Cave from David Lock Associates and  Ian Dudley from Lockhart Garrett attended the  meeting and gave a presentation on the green  infrastructure and design code for East Kettering.  After the presentations the forum broke in to  groups to discuss how to approach design and  diversity. | After discussions the following points were  suggested: -   * Need to maintain visible links to outside of the site * Plant resisting species of elm in the park land * Make Alledge Brook more attractive by widening and slowing in some areas * Phase infrastructure delivery * Advanced provision of green space in residential areas * The importance of links to and along the Ise river needed to be considered * Tree types should be linked to those throughout the borough * Community orchards * Bees and wildlife * Meadows * Appropriately equipped play areas * Organised sport and leisure facilities   Joanne Cabe and Ian Dudley to take  comments made by the groups and  encompass into workings which would be  brought back to a future meeting. |  |  |
| **12.EKLF.08** | **TRANSPORT UPDATE**  An update was given on the overview of  application to discharge condition 73 A14 access  which was aiming to be hears at the September  Planning Committee.  There was also an update on the Transport Study  Update on which the report would be drafted in  October and the planning application would be  heard in December. |  |  |  |
| **12.EKLF.09** | **DATE OF NEXT MEETING**  The next meeting would be held on 6th  September 2012. |  |  |  |

*(The meeting started at 7.00 pm and ended at 9.46pm)*

Signed …………………………………………………………………………………………………

Chair