

## BOROUGH OF KETTERING

|                          |   |                                    |        |
|--------------------------|---|------------------------------------|--------|
| <b>Committee</b>         | <b>EXECUTIVE COMMITTEE</b>  | Item<br>13                         | Page 1 |
| <b>Report Originator</b> | Sue Lyons<br>Head of Democratic and Legal Services                                    | <i>Fwd Plan Ref No:</i><br>A15/008 |        |
| <b>Wards Affected</b>    | All, but in particular, Ise, Queen Eleanor and Buccleuch, Barton, Burton and Rothwell | 14 <sup>th</sup> October 2015      |        |
| <b>Title</b>             | <b>NORTH NORTHAMPTONSHIRE JOINT DELIVERY COMMITTEE – TERMS OF REFERENCE</b>           |                                    |        |

**Portfolio Holder: Councillor Jan Smith**

### 1. PURPOSE OF REPORT

To seek approval of the Terms of Reference of a Garden Communities Joint Committee (The Joint Delivery Committee).

### 2. INFORMATION

- 2.1 At the meeting of the Executive held on 14<sup>th</sup> January 2015, approval in principle was given for the Borough Council to participate in the establishment of a joint delivery committee, to support the potential designation of the area as a garden community and for the creation of a joint delivery unit, in both of which some of the Borough Council's functions and responsibilities. The decision was subject to satisfactory arrangements being agreed in respect of capacity fund, infrastructure support and other detailed matters.
- 2.2 A first draft of a Terms of Reference document was considered and approved by each of the participating local authorities in North Northamptonshire. However, the draft Terms of Reference did not include the following matters, which were required to be set out within the final document:-
- Membership
  - Election of a Chair/Appointment of a Deputy Chair
  - Meetings
  - Administration and Officer Support
  - Financial Matters
  - Legal Status
  - Ethical Standards
- 2.3 The first meeting of the Joint Delivery Committee was held on 12<sup>th</sup> August 2015. A revised Terms of Reference document was approved at that meeting (attached as **Appendix A**).
- 2.4 Further meetings of the Joint Delivery Committee will take place in October 2015 and January 2016, and members of the Executive will be updated on progress in due course.

# BOROUGH OF KETTERING

|           |                            |            |        |
|-----------|----------------------------|------------|--------|
| Committee | <b>EXECUTIVE COMMITTEE</b> | Item<br>13 | Page 2 |
|-----------|----------------------------|------------|--------|

### 3. POLICY IMPLICATIONS

The designation of the area under the garden communities banner increases the ability of the planning authorities and their partners to secure the right quality of, and infrastructure for, development and manage its positive place in the wider community. It does not change the nature of growth or the direction of travel.

### 4. CONSULTATION AND CUSTOMER IMPACT

The proposals in this Borough for urban extensions are well known and have been the subject of extensive consultation over many years. The garden community status will help embed and deliver principles which have already been established after consultation and engagement and are largely administrative in nature.

### 5. FINANCIAL RESOURCE IMPLICATIONS

The capacity funding which has been secured will help pay for the new governance and delivery arrangements.

### 6. HR IMPLICATIONS

Some existing Kettering Borough Council staff have been seconded into the joint delivery unit for a period of time, alongside secondees or new appointments from other agencies.

### 7. RECOMMENDATION

That the revised Terms of Reference for the North Northamptonshire Joint Delivery Committee be approved.

---

#### Background Papers:

Title of Document: N/A  
Date: -

Contact Officer:

#### Previous Reports/Minutes:

Ref: Item 12 Executive Committee  
Date: - 14<sup>th</sup> January 2015  
Minute No: 14.EX.58

Ref: Item 4 NN Joint Delivery Committee  
Date: 12<sup>th</sup> August 2015  
Minute No: 15.JDC.4