## East Kettering Liaison Forum

<table>
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<tr>
<th>Date:</th>
<th>Thursday 24&lt;sup&gt;th&lt;/sup&gt; April 2014</th>
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<tbody>
<tr>
<td>Time</td>
<td>6.00 pm</td>
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<tr>
<td>Venue:</td>
<td>Council Chamber, Municipal Offices, Kettering</td>
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<tr>
<td>Committee Administrator:</td>
<td>Rachel Paling (01536) 534268 <a href="mailto:rachelpaling@kettering.gov.uk">rachelpaling@kettering.gov.uk</a></td>
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### Terms of Reference

- To act as a link between the Local Authorities, Developers and Local Interest Groups
- To monitor the implementation and impact of the development on the economic, environmental and social well being of the area
- To assist in ensuring that local people are kept informed of the development and its programming
- To allow Developers to show draft proposals for aspects of the development and seek comments on them prior to the submission/consideration of planning applications
- To seek to resolve any concerns between the stakeholders that may arise
AGENDA

1. Apologies.

2. The minutes of the meeting of the Forum held on 21st January 2014 to be approved as a correct record and signed by the Chair.

3. Actions arising from the minutes.

4. Updates:-
   (Each update will be followed by a maximum of five minutes’ question time from the public gallery once the item has been presented and debated)
   (i) Developers
   (ii) Timeline for Delivery - Action Plan
        • Update route map and Timeline
   (iii) Planning Applications
        • Pre-commencement conditions and start times
   (iv) Infrastructure
        • Highways Works
        • Junction 10/10a Business Case
        • Primary School
   (v) Funding Issues
   (vi) Consultation and Engagement Work
   (vii) Developer Contributions/S106 Agreements

7. Public Question and Answer Session

8. Items for next meeting

9. Date of next meeting – 19th June 2014

✽ Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
MEETINGS AT THE MUNICIPAL OFFICES

Fire Alarm

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

Toilets

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Facilities for Babies and Children

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

Access for Disabled People

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

No Smoking

Smoking is not permitted in the Municipal Offices.