#### KETTERING BOROUGH TENANTS' FORUM

## Thursday 6<sup>th</sup> February 2014 at 6.30pm Corn Market Hall, London Road, Kettering

Committee Administrator: David Pope (01536) 535661

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# PLEASE NOTE THAT THIS MEETING WILL BE HELD AT THE CORN MARKET HALL

#### AGENDA

- 1. Apologies
- 2. Declarations of Interests\*
  - Disclosable Pecuniary Interests
  - Personal Interests
- 3. Minutes of the meeting of the Forum held on 9<sup>th</sup> January 2014 to be approved and signed by the Chair *(attached)*
- 4. Matters arising from the minutes
- 5. Matters raised by Tenants' Forum Representatives
- 6. Consultation/Discussion Item
  - Rent Review 2014/15 John Conway and Mark Dickenson
- 7. Information Item
  - Capital Programme Update John Conway
  - Tenants' Forum Constitution John Conway
- 8. Feedback

Connect

Tenant Overview and Scrutiny Panel

Martyn Lund Martyn Lund

- 9. Any Other Business
- 10. Prize Draw
- 11. Date of Next Meeting 13th March 2014

\* Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

#### **Fire Alarm**

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

### **Toilets and Baby Changing Facilities**

There are toilets and baby changing facilities in the corridor off the main entrance to the building you came through to get to the meeting room. The Council actively supports breastfeeding mothers. If you wish to use a private area please ask a member of staff.

#### **Access for Disabled People**

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

# No Smoking

Smoking is not permitted in the Municipal Offices.

The membership of this Committee is:

Councillor Steve Bellamy, Councillor Michael Brown, Councillor June Derbyshire, Councillor Maggie Don, Councillor Ellie Manns & Councillor Jenny Henson

Substitutes: Councillors Terry Freer, Eileen Hales and Margaret Talbot