# Research and Development Committee

Date: Wednesday 29<sup>th</sup> January 2014

Time: 7.00pm

Venue: Committee Room, Municipal Offices

Administrator David Pope (01536) 534391

e-mail: davidpope@kettering.gov.uk

# **AGENDA**

- 1. Apologies
- 2. Minutes of the meeting of this Committee held on 3<sup>rd</sup> December 2013 to be approved and signed.
- Declarations of Interest\*
  - Disclosable Pecuniary Interests
  - Personal Interests
  - Any application of a party whip
- 4. Any items of urgency the Chair decides should be considered
- 5. Any matters referred to the Committee for a decision in relation to a call-in to be considered
- 6. Any responses of the Executive to reports of Scrutiny Committees, to be considered where appropriate
- 7. The Chair of the Committee to ask members of the public present if they wish to speak on any public items on the Agenda.
  - \* Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

# 8. Discussion items

Item	Report	Led by
A1	Budget Scrutiny (please bring your copy of the budget report to the meeting which was circulated to you 13.1.2014)	Mark Dickenson
A2	Task and Finish Groups (Terms of Reference) –  • Implications of High Speed Two (HS2) and rail services in the borough  • Payday Loans and Finance	Martin Hammond
A3	Work Programme	

# The membership of this Committee is: -

Councillors Paul Marks (Chair), Jim Hakewill (Deputy Chair), David Bishop, Maggie Don, Jenny Henson, David Soans and Margaret Talbot

Named substitutes for this Committee are Councillors Linda Adams, Scott Edwards, Ellie Manns, Cliff Moreton and Michael Tebbutt

#### Fire Alarm

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee

#### **Toilets**

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

#### **Facilities for Babies and Children**

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

## **Access for Disabled People**

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

### No Smoking

Smoking is not permitted in the Municipal Offices.

## **Private and Confidential Items**

The press and members of the public can be excluded from business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972. The reason for discussing the issue in private is indicated on the Order of Business.