

Kettering *Borough Council*

PART A

PREMISES LICENCE

**Kettering Borough Council
Council Offices
Bowling Green Road
Kettering
NN15 7QX**

Premises licence number **K/13/24391**

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description:	
Dalkeith Convenience Store 10-11 Dalkeith Place	
Post town: Kettering	Post code: NN16 0BS
Telephone number: 01536 411522	

The times the licence authorises the carrying out of licensable activities

Sale of alcohol			On The Premises
			Off The Premises X
			Both
Day	Start	Finish	
Mon	06:00	03:30	
TUE	06:00	03:30	
WED	06:00	03:30	
THU	06:00	03:30	
FRI	06:00	03:30	
SAT	06:00	03:30	
SUN	06:00	03:30	

The opening hours of the premises

Hours premises are open to the public			
Day	Start	Finish	
MON	06:00	03:30	
TUE	06:00	03:30	
WED	06:00	03:30	
THU	06:00	03:30	
FRI	06:00	03:30	
SAT	06:00	03:30	
SUN	06:00	03:30	

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Paul's Stop & Shop No.2 Ltd
10-11 Dalkeith Place
Kettering
Northamptonshire
NN16 0BS

01536 417913

Registered number of holder, for example company number, charity number (where applicable)

07834471

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Joginder Paul

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

13JP-34UE-620
Kettering Borough Council

Annex 1 - Mandatory conditions

If this premises licence authorises the sale by retail of alcohol only for consumption off the premises then the following mandatory conditions apply:-

1. No supply of alcohol may be made under the premises licence at times when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence
3. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
4. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

If this premises licence authorises the exhibition of films:-

5. Admission of children must be restricted in accordance with any recommendation made by the British Board of Film Classification.

If this premises licence details the use of door supervisors:-

6. All persons employed as door supervisors must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the operating schedule

- 1. Our company has a strong retail management structure ensuring experienced local management. Our service and in house support team is always on hand in case of difficulties. On commencing employment our staff receive training and are required to understand the licensing laws. Our in house training to our staff covers the law, company policy, staff responsibilities, vigilance, security, handling underage issues and the recording of refusals to serve. Our refusal to serve policy is reinforced regularly throughout the year. Our company understands the Government key objectives surrounding legislation to prevent the irresponsible or illegal consumption of alcohol, and acknowledge the link to incidents of crime, violence and nuisance.**

- 2. At all of our outlets it is company policy to always install high specification CCTV systems which are able to record digitally for 24hrs recording on to video tape/digital video disc. Our company keeping time for each digital video disc/video tape is 31 days and it is company policy to always provide the authorities with all recorded images upon request e.g. Police/Trading Standards. In addition, our company would also apply to Kettering Borough Council to subscribe to the town centres closed circuit television N.c radio network.**

- 3. Our company acknowledges its responsibility to do all within its means to prevent and deter the irresponsible or illegal consumption of alcohol. This includes the provision of a safe working environment to support the efforts of our staff in achieving these objectives both through physical security measures at the premises and ongoing training, to add to this we always operate at all of our sites the Challenge 21 scheme. By adopting this scheme all staff will be required to check the identity of any customers wishing to purchase alcohol not looking over the age of 21yrs. Posters are always strategically placed in prominent positions within our stores highlighting the Challenge 21 policy.**

- 4. As stated in Crime and Disorder Operating Schedule our CCTV is to play a vital role; our company would very much want to work in partnership with the existing businesses in Dalkeith Place during the opening of both day and night time business hours. Again, as stated in our Crime and Disorder Operating Schedule, the company would apply to subscribe to CCTV N.c radio network.**

- 5. In order to meet its obligations to reduce the risk to Health and Safety of its employees, members of the public, contractors and visitors to the store the 'Dalkeith Convenience Store' would be committed to achieving high standards of Health and Safety and would recognise the number of its activities which it undertakes (or which are undertaken on its behalf) could potentially involve risk. To this end we are committed to taking all reasonable and practical steps to continually assess and adequately control Health and Safety risks and to include property and fire related issues and those which have the potential to impact directly on public safety.**

- 6. Updated policies are trained in to all staff risk assessments as referred to above and would be conducted in house at the store. As you can see from the above we would be committed to run a good Health and safety law-abiding outlet.**

7. It would be our company's remit to be a valuable part of the community. In this respect we will do all we can within our powers to prevent public nuisance. Our licensing responsibilities are taken very seriously and we will not serve people who are under age or under the influence of alcohol. The refused sale would be monitored through our refusal to serve procedures.

8. An area of public nuisance can be the accumulation of individuals outside the store. We would do everything that we could to discourage this; we would want to work in partnership with all the relevant authorities and, as stated before, apply to Kettering Borough Council to subscribe to the town centre CCTV N.c radio network.

9. The prevention of underage sales would be a high priority. All sales staff would be required to take an in house refresher course throughout the year. These briefings would coincide with the start of the school holiday periods. Following the refresher course staff would have to sign a licensing declaration that would be displayed in the staff area or statutory notice board. This store would have a 'refuse to serve policy' and would also operate the Challenge 21 scheme. Our in store point of sale material would clearly state the law and our policy that proof of age is required where staff believe the purchaser to be underage. In addition to this, the store would also, alongside the Challenge 21 scheme, run a scheme where if a member of staff believed that alcohol was going to be purchased by a person over the legal age and was then going to be supplied to a minor, the sale would be declined, the person who in the first instance tried to purchase the alcohol would be reported to the Police. We would have available in store the Portmans Group prove your 18 age application forms. Where possible we would work in partnership with the relevant authorities to provide additional training to our staff.

Annex 3 – Conditions attached after a hearing by the licensing authority

1. That the Designated Premises Supervisor Neelam Paul be removed
2. That the following additional conditions be placed on the Premises Licence:
 - a) The Designated Premises Supervisor shall possess a 'National Certificate for Designated Premises Supervisors' or equivalent nationally recognised qualification approved by the licensing authority and the Police prior to appointment.
 - b) A personal licence holder shall be on duty at all times alcohol is for sale during trading hours.
 - c) All staff shall be trained in relation to the sale of alcohol to drunks and underage persons and details of this training and training records are to be maintained and produced immediately to the licensing authority or Police upon request.
 - d) Display posters in premises regarding age limit of 21 for alcohol sales.
 - e) CCTV equipment shall operate within the premises and recordings shall be retained for a minimum of 31 days. A copy of any recordings will be provided to the Police upon request.
 - f) The operator shall ensure that the sale or supply of alcohol to any person appearing to be under the age of 18 years will only be made when appropriate proof has been given to verify the age of the purchaser. Suitable Challenge 21 literature shall be displayed within the store.
 - g) The operator shall ensure that a refusals register is maintained and kept on the premises in relation to age restricted goods. This should be made available for inspection by the Police/Trading Standards when required.
 - h) Between 11pm and 3:30am on any day of the week a minimum of two members of staff shall be working on the premises.

Annex 4 – Plans

To accept alterations to the interior of the premises as shown on drawing dated 26/04/2010.

Please see attached

Kettering

Borough Council

PART B

PREMISES LICENCE SUMMARY

Premises licence number **K/13/24391**

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Northamptonshire
NN16 0BS

**Registered number of holder, for example company number, charity number
(where applicable)**

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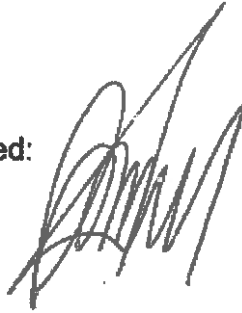
**Name of designated premises supervisor where the premises licence
authorises the supply of alcohol**

Mr Joginder Paul

State whether access to the premises by children is restricted or prohibited

No

Signed:



Date: 16th July 2013

Name: Russ Howell

**Position: Health Services Manager - Environmental Health
For and on behalf of the Licensing Authority**

This premises licence has been issued by Kettering Borough Council,
Council Offices, Bowling Green Road, Kettering, NN15 7QX.

Tel 01536 410333 Fax 01536 315118

www.kettering.gov.uk