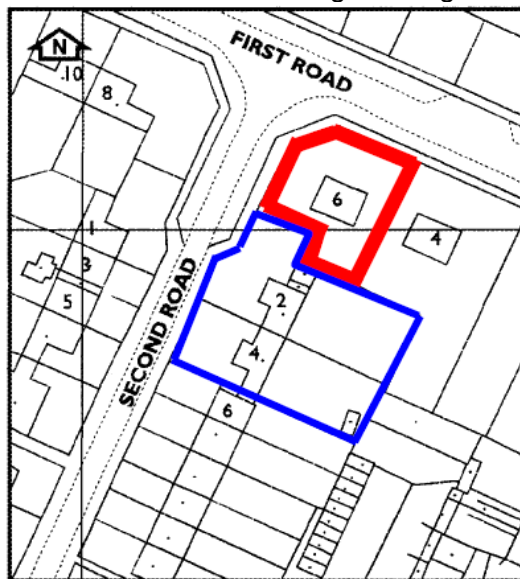


## Drawings to accompany your planning application

Below is an example of plans required for a typical two-storey extension. They have been reduced. Drawings should be accurate, up-to-date. We cannot accept those annotated "Do not scale" or similar.

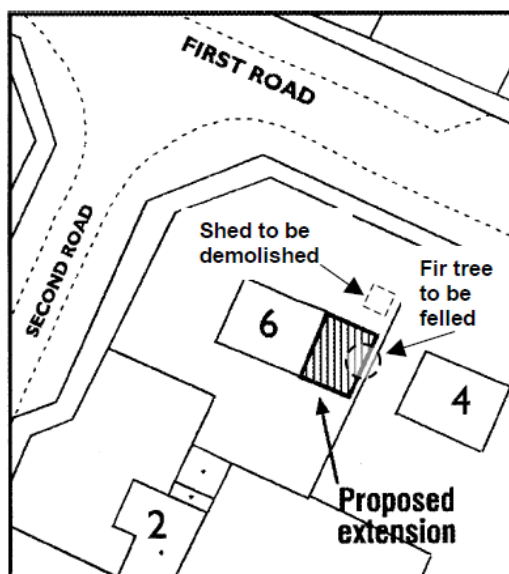
The **Location Plan** should identify the site of the application including access to the highway, by red edging and any adjoining land that you own should be edged in blue. The plan **must** be based on an up-to-date Ordnance Survey map at a scale of 1:1250 or 1:2500, should be A4 sized and should show at least two named roads and surrounding buildings.



Scale: 1:1250

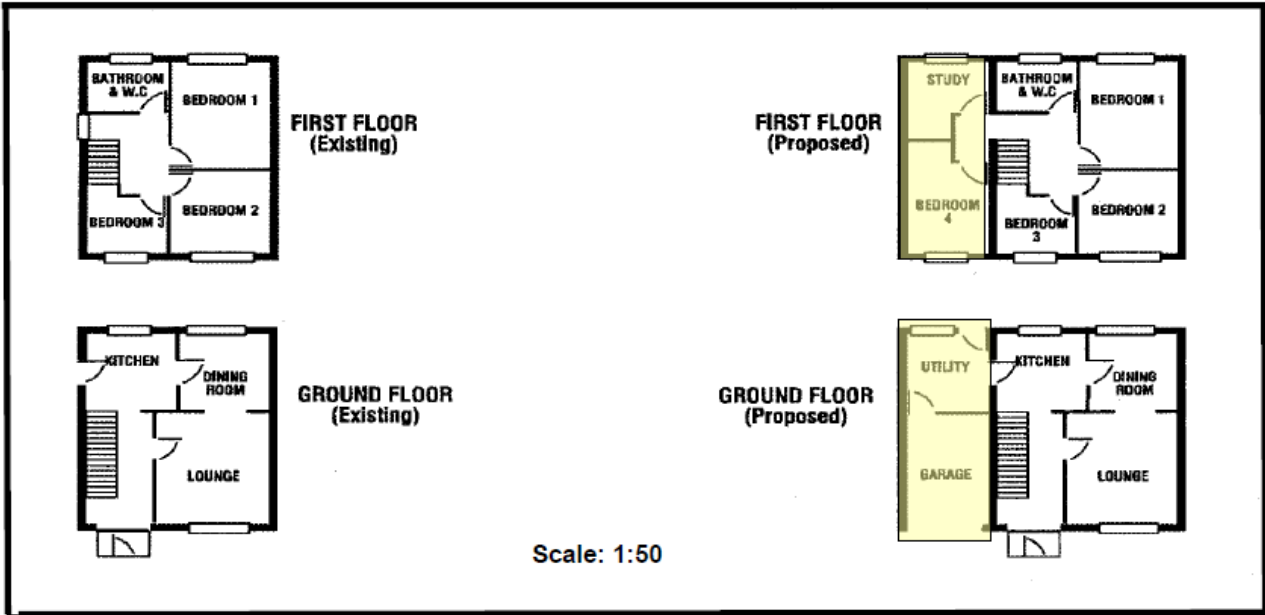
The **Block Plan** should show the new works in relation to the site boundaries and other buildings within and surrounding the site. The plan **must** be to a scale of 1:500 or 1:200.

For particularly **large sites** other scales for location and block plans may be more appropriate. You should check with Development Services.



Scale: 1:500

**Floorplans** should show the existing and proposed floor layouts of each storey to be extended. They may be drawn separately or the new work may be highlighted by shading or colour. They should normally be to a scale of 1:50, but for larger buildings 1:100 would be acceptable.



**Elevations** should normally be drawn to 1:100 scale, or 1:50 for small buildings. These should show all faces of the building that are to be altered. Existing and proposed drawings should be submitted. Again, they may be drawn separately or the new work may be highlighted by shading or colour.

