

Housing Services

Application to carry out Improvement / Alterations

Municipal Offices, Bowling Green Road, Kettering NN15 7QX

TELEPHONE: 01536 410333 Fax: 01536 534364

www.kettering.gov.uk

Tenants Name					
Address					
Tel No (Home)		Tel No (Work)		Mobile No	
DETAILS OF PROPOSED IMPROVEMENT					
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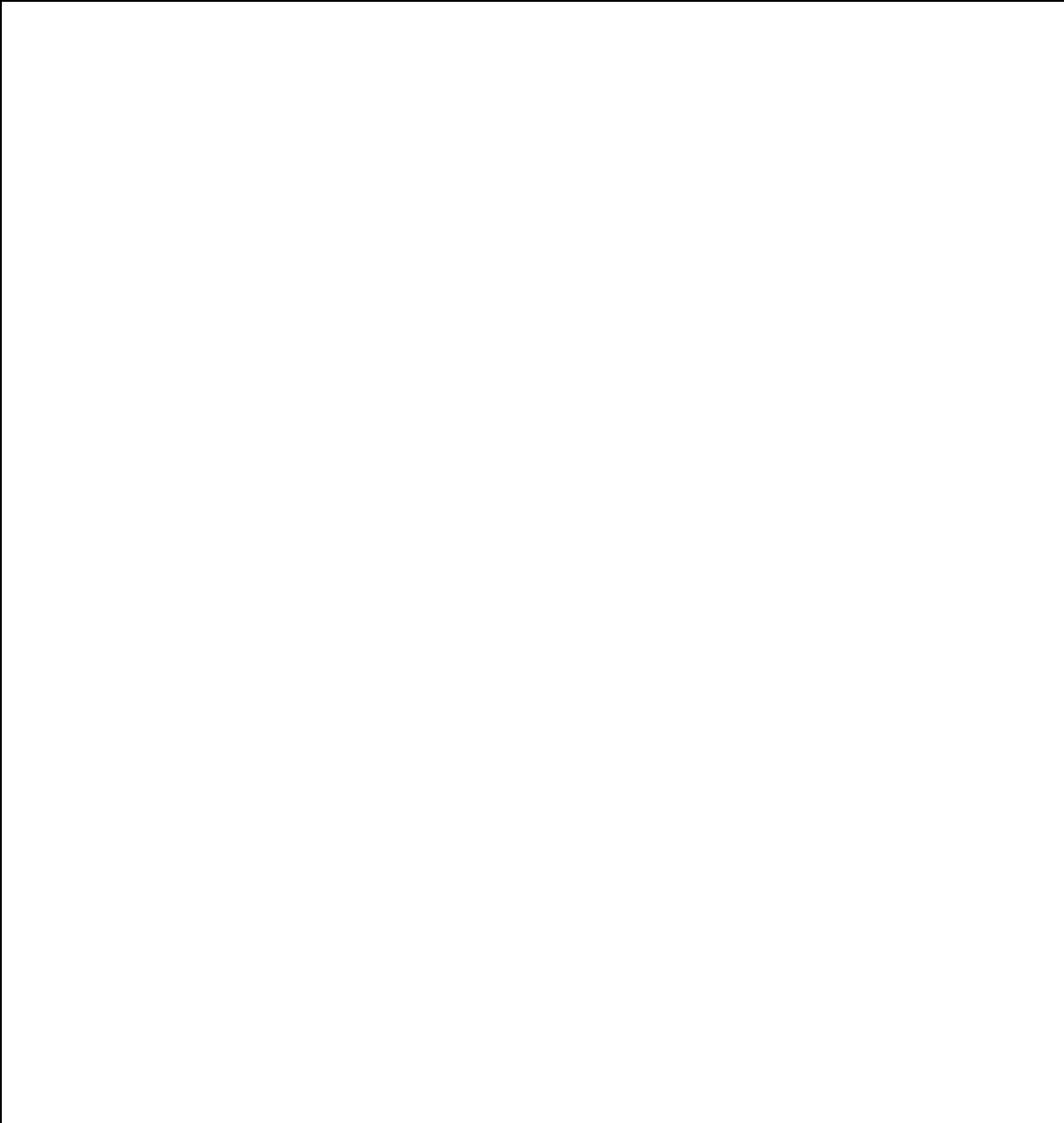
In addition to the above details would you please provide the following:

- 1) Sketch plan of your proposals (overleaf).
- 2) Contractors quotation for the work, or if you intend carrying out the work yourself, the cost of materials.

NO WORK SHOULD COMMENCE WITHOUT THE WRITTEN APPROVAL OF THE COUNCIL. YOU SHOULD ALSO ENSURE THAT ANY NECESSARY BUILDING AND PLANNING REGULATIONS ARE FIRST OBTAINED.

Date of application		Tenant(s) signature	
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SKETCH PLAN OF PROPOSAL



Please return completed form to:
Neighbourhood Manager
Kettering Borough Council
Municipal Offices
Bowling Green Road
Kettering Borough Council
NN15 7QX
Form 1 property improvement/alteration