PermitSmarti

Account Creation
The Citizen will be navigated to the PermitSmarti login and account creation screen via the authorities parking home page.

- Click on Create Account

- Select the account type that is required, there is on screen help text to explain who should be creating this type of account, this is configurable by the authority as are the account type names
- Enter an email address and password, the email address is the unique identifier and is used for the auto-communication and back office communication

- Click next
- Enter name details
- The address details are entered via a postcode search, this ensures there are no input errors
- The postcode also validates your address against the permit rules and so will only show you the permits applicable to that address, the system won’t allow the creation of resident accounts if your address is not within the permit zones

Upon clicking finish the account holder will receive an account confirmation email
- They will need to click a hyperlink in the email to confirm their account they will then be able to logon