



Atelier  
EDITIONS



**Kettering**  
*Borough Council*

# open19

Alfred East Art Gallery

An open exhibition of contemporary art  
by contemporary artists

**21 September - 2nd November 2019**

*Submissions 12th, 13th & 14th September*

*Download application form from [www.kettering.gov.uk/open19](http://www.kettering.gov.uk/open19)*



Kettering Museum and Art Gallery  
Alfred East Art Gallery, Sheep St, Kettering, NN16 0AN  
Open Tues - Sat 10am - 4.45pm FREE ENTRY  
01536 534274 [museumandgallery@kettering.gov.uk](mailto:museumandgallery@kettering.gov.uk)  
 @KMuseumGallery [www.kettering.gov.uk/museumandgallery](http://www.kettering.gov.uk/museumandgallery)

**Kettering**  
*Borough Council*

# Application form 2019

## PLEASE PRINT IN BLOCK CAPITALS

Your contact details will appear in the exhibition catalogue unless otherwise stated. Please tick your contact preference in boxes below (up to 2 only). Please do not print my contact details in the catalogue

First Name ..... Surname .....

Address  .....  
 .....  
 .....

Postcode.....

Telephone (Home)  ..... Telephone (Work)  .....

Mobile  ..... Email  .....

Website  .....

I have read and accept the Terms and conditions of the Alfred East Art Gallery open19 exhibition and declare that my work and I are eligible, and accept how my personal data will be used (please see section on **Changes to Data Protection Act 2018**)

Amount Paid £

Signature

Date

I am VAT registered

Each artist can submit up to 3 works		
1. Title or description	2. Title or description	3. Title or description
Date	Date	Date
Medium	Medium	Medium
Selling Price £	Selling Price £	Selling Price £
No. of prints or editions available	No. of prints or editions available	No. of prints or editions available
Selling Price £	Selling Price £	Selling Price £

For Office Use ONLY		
1. Selected Unselected	2. Selected Unselected	3. Selected Unselected
Please sign for unselected work collected		
Please sign for unsold work collected		

# Entry Form 2019

The Alfred East Art Gallery's open exhibition will bring together a range of high quality contemporary art from emerging and established artists in the region. All works will be subject to selection by a panel of judges including art professionals. The resulting exhibition will show the diversity of current artistic practice in painting, print, textiles, sculpture and new media.

Artists whose work is selected for open19 will have the opportunity of winning one of a series of artist awards. These range from financial awards to an opportunity for an artist to hold a solo show at the Alfred East Art Gallery. Additionally, all of the work in open19 must be for sale, which means that the exhibition is an excellent opportunity to sell work to those wishing to invest in high quality art at affordable prices.

## Entry

Each artist from Northamptonshire and adjoining counties (see list) can submit up to three works. Entries will be accepted in the form of painting, sculpture, drawings, prints, photographs and craftwork. We cannot accept installations or performances. Reproductions of drawings and paintings cannot be classed as prints and are, therefore, ineligible for entry. All work must be for sale and must remain in the gallery until the end of the exhibition. No works can be submitted that have been exhibited in the AEAG within the past 2 years and works should have been created in the last 3 years.

## Entry Fee

An entry fee of £6 per work submitted (£15 for three works submitted by the same artist) is charged and must be paid at the same time as submission. The entry fee is not refundable, payment is by cash, debit/credit card or cheques made payable to 'Kettering Borough Council'.

## Selection Process

The selection panel will meet on Monday 16th September. The judging panel will include:

- **Keli Watts** The Mayor of Kettering Borough
- **Chris Prout** Artist
- **Denise Brandrith** Key Stage 3 Art Leader, Kettering Buccleuch Academy

## Prizes

Prizes will be awarded on the Preview Evening.

**Overall Winner** - £500 kindly sponsored by Kettering Borough Council

**Highly Commended** - £250 kindly sponsored by Averil Phillips & Family, Independent Funeral Directors

**Commended** – £150 kindly sponsored by the Ecospin Laundry Services

**Best Print in Show** - £50 kindly sponsored by Atelier Editions

The Alfred East Art Gallery will award the 'Public Choice' winner a solo exhibition in the Large Gallery during 2020\*. The winner will be announced at the end of the exhibition. The 'Public Choice' winner will be the winning choice of the public vote, held throughout the exhibition.

\* *Terms and conditions apply*

## Eligible Counties

Northamptonshire  
Leicestershire  
Rutland  
Lincolnshire  
Bedfordshire  
Buckinghamshire  
Huntingdonshire  
Warwickshire  
Oxfordshire  
Cambridgeshire

## Submission of Entries

All submissions must be delivered to:

### **Alfred East Art Gallery, Sheep Street, Kettering, NN16 0AN**

- Thursday 12th September 2019, 10.30am - 4.00pm
- Friday 13th September 2019, 10.30am - 4.00pm
- Saturday 14th September 2019, 10.30am - 3.00pm

Submissions can only be accepted during the above times.

## Collection of unselected entries

All unselected artists will be notified by phone on Tuesday 17th September.

Unselected work must be collected from the Alfred East Art Gallery on:

- Wednesday 18th September, 10.30am - 4.00pm
- Thursday 19th September, 10.30am - 4.00pm

A charge will be made for any unselected works not collected during these times, as the Alfred East Art Gallery does not have storage space.

## Preview Evening

- Friday 20th September, 6 - 8pm. All are welcome.

## Collection of unsold entries at close of exhibition

- Monday 4th November, 10.30am - 4.00pm

A charge will be made for any uncollected works (see regulations)

## Help

If you have any questions or queries please contact: Billie Stevenson, Gallery Officer on

**01536 535 608** or **billiestevenson@kettering.gov.uk** or the Gallery on **01536 534 274**.

# Regulations 2019

**Please read the regulations and checklist carefully. Please retain the entry regulations for your own information.**

## Changes to Data Protection Act 2018 – open 19

This Privacy Notice tells you what to expect when Kettering Museum and Art Gallery collects your personal information. The information you provide will only be used to administer the open19 exhibition. It will be kept in a secure environment and only accessed by staff on a “need to know” basis. It will not be shared with any other organisations or transferred outside of the European Union. It will be retained until the completion of the open19 exhibition, when it will be securely destroyed.

## Submissions

- All two-dimensional work can be submitted.
- Three-dimensional work less than 50 kilos in weight and portable by two people can also be submitted.
- No work may have a dimension exceeding 1.2 metres. Please measure work before delivering, as over-sized works will be turned away.
- All paintings must be completely dry - any wet paintings will not be accepted.

## Top of work

The top of work should be clearly identified the reverse.

## Labels

One stick-on label must be put on each work giving artist's name, title of work, medium and selling price with one tie on label on a length of string that will hang over the front of the work, with the same information. It is important that all labelling should match. Please cross-check all titles, prices, names, media etc. The AEAG cannot undertake to correct any errors and therefore care must be taken when labeling. If work is priced incorrectly by the artist it will be catalogued at the highest price.

## Mirror Plates

For security reasons all two-dimensional work must be mirror plated. Failure to comply will jeopardise entry of work. Mirror plates available from art, DIY and hardware shops or at the Gallery for 25p each. (See below)



Do NOT use cord to hang your works

## Forms and Fees

A completed entry form and entry fee must accompany the work. No part of the entry fee is refundable.

## Insurance

Works submitted for selection at the owner's own risk. The works will be kept securely and handled with due professional care, but the Gallery does not accept liability for loss or damage during the storage and selection periods. It is therefore the responsibility of entrants to arrange their own insurance for the period 12th – 17th September 2019.

Works selected for exhibition will be insured by Kettering Borough Council from 18th September – 4th November 2019.

## Display of work

Every effort is made to display all work selected, however, this is not always possible. Neither the selection nor placing of the work in the gallery is open to discussion.

## Transport and collection

The entrant is responsible for delivery and collection, whether or not the entry is exhibited.

Limited short stay parking is available opposite the Alfred East Art Gallery for the delivery/collection of works, subject to availability. Please note the Alfred East Art Gallery will not cover any costs associated with the transport of works, including the cost of shipping, import or postage. The Alfred East Art Gallery strongly advises artists against postal submissions and does not accept liability for damages to works whilst in transit or on the premises.

## Sales

All works submitted must be for sale and a selling price supplied for all works. Artists will be advised of sales, and payment to the artist will be made at the end of the exhibition, once payment has been received from all purchasers. Artists will be informed of orders for unframed prints and editions once payment is received by the AEAG, and it is their responsibility to organise delivery to the purchasers. The price stated on the entry form and labels is the catalogue selling price, which cannot be altered and must include the AEAG's commission. Commission of 25% plus 20% VAT payable on commission will be deducted by the AEAG. If you are registered for VAT, please indicate this on the entry form.

## Charges for late collection of works

It is imperative that work is collected during the advertised collection periods. A storage charge of £10 per work, per day, will be made for any works not collected on time, unless by prior agreement with the Gallery Officer. The Gallery reserves the right to dispose of any work not collected by Saturday 9th November 2019.

## Copyright and Publicity

Copyright remains with the artist; however, by signing the entry form, the artist agrees that his/her work can be used for promotional purposes.

## Please read your regulations carefully and check that you have done the following:

- Completed & signed your entry form and labels (labels to be mounted / printed on card)
- Fixed mirror plates to 2D works
- Cross-checked the information on the entry form with that on the labels
- Included the number of editions for sale, where applicable
- Indicated if you are VAT registered if applicable
- Attached the labels to your work with approximately 25cm string
- Indicated 'Top' on abstract works
- Included your submission fees (cheques made payable to Kettering Borough Council)
- Ensured you are available on collection dates (for both unselected works and at the end of the exhibition.)

## Let's keep in touch!

As an advocate of our workshops/events, we don't want you to miss out on any future workshops that you may be interested in. By ticking the box, you are opting in and giving us the permission to stay in touch with you.



We will only use your information to contact you with details of forthcoming workshops/events. If you change your mind at a later date you can contact us to update your preferences:

## How to contact us:

Kettering Museum and Art Gallery  
Kettering Borough Council  
Municipal Offices  
Bowling Green Road  
Kettering  
NN15 7QX

Email: [museumandgallery@kettering.gov.uk](mailto:museumandgallery@kettering.gov.uk)

Telephone: **01536 535633**

**Kettering Museum and Art Gallery falls under the management of Kettering Borough Council. If you are unhappy with the way we have handled your personal information or need to contact the Data Protection Officer for further information about the way we use personal information, please contact:**

Lisa Hyde  
Data Protection Officer  
Kettering Borough Council  
Municipal Offices  
Bowling Green Road  
Kettering  
NN15 7QX



**open19 Exhibition**  
**21st September – 2nd November**  
**2019**

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 @KMuseumGallery