Dear Julia and Andrew,

I am writing to let you know I am making good progress with the above examinations. However, a number of queries of a factual nature or matters on which I seek further clarification or information have arisen during my review of the NP, the NDO and some of its supporting documents. It is not unusual at all for me to have a few queries or to ask for some further information so please reassure the Parish Council that this is quite ‘normal’.

I would be most grateful if both Councils as appropriate would respond to these queries which are detailed in the attachment. I have sent you this in word format so that the answers may be easily added in to it if you so wish.

It would be very helpful to me if all the answers could be collated together and that just one bundle of responses is sent to me.

I would usually suggest a week or so for responses to come back to me to maintain momentum with the examination. Would it be possible for you and the PC to come back to me by close of business on Friday 27 April please? All being well, assuming no further queries, I would then try and have a fact check report to you on the NP early the following week.

This email, the attachment with the queries (and the responses to them) will be a matter of public record and should be placed on the appropriate websites and so I anticipate you will forward this email on to the Parish without any delay.

With many thanks in anticipation of your kind assistance, and of course please do not hesitate to contact me if anything is not clear or if any queries arise.

Kindest regards Ann

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