

Upcycling Specification

GRANT AWARD - AMOUNT ALLOCATED £20,000 per annum

The amount allocated will be paid in advance in two stages during the year on a 60/40 basis.

The level of funding will be reviewed after two years, however if for whatever reason there is a need to review the amount allocated then this will be done during monitoring meetings.

Mandatory and discretionary business rates tax relief (subject to eligibility).

Contribution towards car parking costs of volunteers while they are working in the town centre.

Core Service Objectives

The provision of upcycling services for furniture and essential household items other than domestic waste within the Borough of Kettering to achieve the following outcomes:-

- Provide access to affordable, good quality furniture and essential household items for families and individuals in need.
- Accept and collect donations of furniture and essential household items ready for upcycling where possible.
- Reduce the amount of waste that is landfilled rather than re-used, upcycled or composted.
- Provide opportunities for the teaching of skills through the upcycling of old furniture which will assist people to gain confidence in their abilities linking through to better mental health, wellbeing and employment prospects.

Minimum Requirements

1. Promote and provide a collection service for unwanted, reusable and recyclable household items.
2. Promote, provide and deliver household items at affordable prices to individuals and families on benefits and low income within the Borough of Kettering, including both urban and rural areas.
3. Provide the service 5 days per week.

4. Provide opportunities for education and training of upcycling and retail skills linked to the upcycling of furniture and household items.
5. Work with partners, including other specification providers, to deliver and add value to this specification, particularly regarding welfare reform and health and wellbeing.
6. To actively seek other funding to develop/extend services.
7. Acknowledge the funding and support from Kettering Borough Council when providing this service.
8. To take an active part in the quarterly meetings of the Kettering Futures Partnership and to attend the Kettering Health and Wellbeing Forum.

Key Outcomes

Affordable furniture and essential household items are easily available to residents of Kettering Borough and those wanting to donate good quality items are able to do so.

The teaching of basic skills through the upcycling of old furniture leads to better employment prospects and well-being.

Performance Indicators

(Performance indicators are to be agreed with successful service provider)

Performance indicators agreed below will be reviewed after the first full year's monitoring results and where necessary revised to ensure the core service objectives are being met.

- a) Attendance and provision of performance figures at quarterly monitoring meetings with designated lead officer at Kettering Borough Council.
- b) 5000 households helped with affordable furniture and essential household items.
- c) 4 skills training sessions delivered in connection with the upcycling of furniture.
- d) 24 people accessing skills training sessions in connection with the upcycling of furniture which help with raising self-esteem and giving better employment prospects.
- e) Number of successful funding bids and amounts raised.
- f) 600 affordable furniture and essential household items kept out of waste stream (donated and collected).

- g) At least 90% service user satisfaction rate based on surveys conducted at least once in the year (users & households)
- h) Seek other funding to develop the work of this SLA, aiming to achieve up to 75% of the annual grant. This could include in kind support and income generation.

Added Value

- I. Adopt the Borough Council's Customer Service Standards.
- II. Demonstrate partnership working with other voluntary and statutory agencies that help achieve the objectives of this specification.
- III. Provide evidence of implementation of Quality Management systems including the quality of data for management purposes.
- IV. Explain how your organisation's activities also support other local priorities (the Council's Corporate Priorities, the Community Strategy, the Community Safety Partnership Plan and Kettering Health & Wellbeing Plan)
- V. Evidence in the form of case studies and or the 6 monthly appraisal form showcasing any project work and or partnership links in relation to the upcycling specification.